



**Fall Conference  
2<sup>nd</sup> DEC Meeting  
October 2022**

**Minutes  
4th DEC Meeting  
2021-2022**

**4TH DEPARTMENT EXECUTIVE COMMITTEE MEETING  
MINUTES 6/16/2022**

**COMMANDER BAILEY: I CALL TO ORDER THE 4<sup>TH</sup> DEC MEETING FOR 2022 AT 1:30 P.M.**

**CHAPLAIN COKER-BELL – INNOVATION: Please pray with me. Eternal God, please be very open-minded to us and bless us. Cause your face to shine upon us and make your way known upon the earth in your saving strength among all people. Let us the people be glad and sing with joy for evil, unjust and righteously and govern the nations upon the earth. Especially now we pray that we may have your guidance that we may firmly uphold the very principles of this organization. Amen**

**SR. VICE MITCHELL: OATH OF ALLEGIANCE**

**TURN PODIUM OVER TO ADJUTANT**

**Mission Statement: We are dedicated to a single purpose: Empowering veterans to lead high-quality lives with respect and dignity. We accomplish this by ensuring that veterans and their families can access the full range of benefits available to them; fighting for the interests of America's injured heroes on Capitol Hill, and educating the public about the great sacrifices and need of veterans transitioning back to civilian life.**

**A copy of the entire mission statement is on the Department and National websites.**

**RULES OF THE CONVENTION**

**Will only read the first six rules of the 31 (A copy of the 31 rules were posted on the department website).**

**Rule 1: Robert's Rules of Order, revised, will govern except as hereinafter specifically stated, and when not in conflict with the Disabled American Veterans Constitution and Bylaws and the Rules of the Convention.**

**Rule 2: For the purpose of recognition, a member of the Convention must (a) address the chair as Comrade Commander; (b) state name and chapter or title; (c) proceed only after recognition from the chair.**

**Rule 3: Debate on any question shall be limited to five minutes for each speaker except by consent of two-thirds of the delegates present.**

**Rule 4: Not more than two (2) representatives from any one Chapter shall be permitted to discuss any one subject except by a two-thirds (2/3) consent.**

**Rule 5: Recognition shall be granted only once to any one speaker on any one subject. A rebuttal of not more than two minutes may be permitted. Additional recognition may be granted by two-thirds (2/3) consent.**

**Rule 6: No person who has spoken for or against any motion, resolution or report on the Convention floor shall be permitted to make a motion to table. A motion to table is not debatable and shall require a majority affirmation vote. A tabled motion may be taken from the table for reconsideration by a majority vote.**

## Adjutant Cox: Roll Call

### Department Elected Officers:

	Present
Commander Bailey	X
Sr. Vice Commander Mitchell	X
1st Jr. Vice Commander Raborn	X
2nd Jr. Vice Commander King	X
Judge Advocate Combs	X
Chaplain Coker-Bell	X
Immed. Past Commander Simmons	X

### Department Appointed Officers:

Adjutant Cox	X
Treasurer Cox:	X
Inspector Cottrill	X
Officer of the Day Early	X
Sergeant at Arms Giles	X

### Past Department Commanders:

PDC Lisa Gregory	X
PDC Denice Williams	X
PDC James Proconier	X
PDC John King	X
PDC Cynthia Madison	X
PDC Rita Aberegg	X
PDC David Cuff	X (Hospitality Room)
PDC Steve Perkins	X
PDC Robert Cox	X

### Chapter DEC

Chapter 2, Vincent Remson	X
Chapter 3, Perry Taylor	X
Chapter 5, Murphy Coleman	X
Chapter 6, Newth Smith	X
Chapter 7, Shawn Ware	X
Chapter 10, Tom Wendel	X
Chapter 13, Larry Brewer	X
Chapter 15, Joel Courtemanche	X
Chapter 17, William Hill	X
Chapter 20, Dwayne Ramey	X
Chapter 21, Shelly Mathis	X
Chapter 22, James Smith	X
Chapter 27, Cynthia Madison	X
Chapter 28, Michael L. Bagley	X
Chapter 30, Wayne Godby	X
Chapter 33, Delton L. Everton	X
Chapter 34, Charles L. Morris	X
Chapter 35, Ronnie Robbins	X
Chapter 47, Robert McPhaul	X
Chapter 57, Lloyd Wilson	X
Chapter 48, Bob Bent	X
Chapter 58, Mack McCallon	X
Chapter 60, David Cuff	X
Chapter 61, Robert Schofield	X

Adjutant Cox: Comrade Commander, we have a quorum.

The purpose of the 4th DEC meeting is to review the draft operating budget and budget guidelines for FY 2022-2023 and to recommend disposition to the Annual Convention for action.

Department Treasurer Cox is recognized for the purpose of presenting the FY 2022-2023 Budget and Budget Guidelines.

On June 10th the Finance Committee met at the department headquarters and via go-to-meeting to prepare the following proposed FY 2022-2023 budget and budget guidelines.

Presentation of the 2022-2023 Budget Guidelines. I'm going to present the pages where changes were made.

PAGE 1, in the header we changed from 2021-2022 to 2022-2023.

PARA. 1, first sentence changed 2021-2022 TO 2022-2023.

Page 2, Section 2: General Guidelines

PARA. 1, seventh sentence changed "toto" to total.

PARA. 2, second sentence changed maximum of \$125.00 to \$175.00.

PAGE 3, Para 14 to read "that exceeds the budgeted amount ~~must~~ can be approved by the treasurer if it does not exceed the approved budget. If it exceeds the approved budget it must be approved by the Finance Chairman, in addition to the normal approval process.

PAGE 7, Item 217, 1st sentence change \$2000 TO \$2500

PAGE 8, Item 218, 4th sentence change \$1,500 TO \$2,500

PAGE 8, Item 218, 8th sentence change maximum from \$225 TO \$275

PAGE 8, ITEM 221 (C&A HEADQUARTERS ORIENTATION), 4<sup>TH</sup> sentence change COLD Spring to Erlanger and \$1,500 to \$2000

PAGE 9, Item 306, 1st sentence change part-time secretary to Part-time Office Manager

Presentation of the 2022-2023 Draft Budget.

WE WILL DO INCOME FIRST:

0100	Membership Dues	\$70,000
0200	National Fund Raising	\$150,000
0300	Thrift Store	\$40,000

0400	Earned Interest	\$150
	Conference/Convention	
0600	Receipts	\$31,000
0800	Donations	\$25,150
	Natl. Disabled Vet Sports	
1100	Clinic's	\$60,000
1200	Chapter Funds	\$85,000
1400	Transportation Network	\$0.00
1500	Special Projects	\$10,000
1600	Miscellaneous Income	\$59,000
<b>TOTAL INCOME</b>		<b>\$530,300</b>

NOTATIONS: 1200 CHAPTERS FUNDS – SALE OF CHAPTER 41 PROPERTY  
1600 SPECIAL PROJECTS – THRIFT STORES ARE DOING A ROUNDING UP CAMPAIGN

#### EXPENDITURES - SERVICE

101	Department Service Commission	\$85,000
102	VAVS Programs	\$30,000
103	VAVS Special Activities	\$2,500
104	State VAVS Chairman	\$2,500
105	NSO - Roanoke	\$5,000
107	Membership Incentives	\$1,000
108	DAV National Service Foundation	\$20,000
110	Virginia Veterans Care Center	\$1,000
111	Virginia War Memorial Foundation	\$500
112	Emergency Relief	\$1,500
113	General Service Donations	\$0.00
114	Social Media	\$4,500
115	Homeless Veterans	\$2,500
116	Natl. Disabled Vet Sports Clinic's	\$60,000
120	Transportation Network	\$0.00
121	Special Projects	\$28,000
122	D-Day Memorial	\$500
123	Women Veterans Committee	\$2,500
124	Incarcerated Vet Asst. Prg.	\$2,500
<b>TOTAL EXPENDITURES - SERVICE</b>		<b>\$249,500</b>

**EXPENDITURES - OFFICERS/COMMITTEES**

201	Commander	\$5,000
202	Senior Vice Commander	\$3,500
203	1st Junior Vice Commander	\$3,000
204	2nd Junior Vice Commander	\$3,500
205	Judge Advocate	\$2,500
206	Chaplain	\$2,500
207	Immediate Past Commander	\$2,500
208	Inspector	\$2,500
209	Finance Committee	\$3,000
210	Time and Place Committee	\$3,800
211	Legislative Committee	\$2,500
212	Benefits Protection	\$0.00
213	Employment Committee	\$2,500
214	Audit Committee	\$3,000
215	Commanders Appointments	\$33,000
216	General Travel	\$1,500
217	National Convention	\$10,000
218	Mid-Winter Conference	\$15,000
219	6th District	\$6,000
221	C&A Orientation	\$9,000

**TOTAL EXPENDITURES - OFFICERS/COMMITTEES** **\$91,000**

**EXPENDITURES - ADMINISTRATION**

301	Administration	\$55,000
302	Office Rent	\$18,000
303	Awards	\$1,000
304	Adjutant Compensation	\$40,000
305	Adjutant Travel	\$5,000
306	Office Manager	22,800
308	Treasurer Compensation/Travel	\$0.00
309	Conference/Convention	\$40,000
310	National Convention Activities	\$0.00
311	Special Projects	\$5,000

312	Investments	\$0.00
313	National Office Candidate	\$3,000
<b>TOTAL EXPENDITURES - ADMINISTRATION</b>		<b>\$189,800</b>

TOTAL INCOME: \$530,300  
TOTAL EXPENSES: \$530,300

**Commander Bailey: I will entertain a motion to present the draft budget and budget guidelines for 2022-2023 to the Annual Convention for approval.**

**Motion                PDC Aberegg          Second          Grailing Carter (15)**

**Motion Passed**

The department took over the assets from Chapter 41 when the charter was revoked by National. The department was contacted by a church, a few buildings from the property, who was interested in purchasing the property. The Board of Director's agreed to sell the property for \$85,000. A Sales Purchase Agreement was written by our attorney which both parties have signed. Once the buyer's attorney completes the title-search we will move to closing. The budget included the \$85,000 from this purchase. The closing is currently scheduled for August 31<sup>th</sup> but we anticipate closing prior to that date.

I request the DEC approval of this decision by the Board of Director's since it was time sensitive and required immediate action.

**Motion                PDC Cox          Second          Julie Hoyte (48)**

**Motion Passed**

The convention Joint Opening Session will begin at 9:00 a.m., on Friday. Please be prompt since we have a lot to cover and we can have the election in the afternoon in accordance with the bylaws.

The first reading of proposed changes to the bylaws will be at 3:00 p.m. Friday.

Chapters who are going to make donations please get donation form(s) from Mike Giles or the registration desk. Remember to submit a separate slip for each donation. Take your donations to the registration desk between now and the end of the day tomorrow. I will announce the donations on Saturday.

Entertain a motion to adjourn.

**Motion                PDC Aberegg          Second          Mac McCallon (58)**

**Motion Passed**

**Chaplain Coker-Bell - Closing Prayer: May the peace of God, which passes all understanding, keep our hearts and minds in the knowledge and love of God now and to the eternal and all-wise creator of the universe and preserver of our nation be honored in glory. God, we ask that you would give us traveling mercies. We ask that you would keep us each safe in this treacherous time. Amen.**

**Commander Bailey**

**Final Salute to the Flag**

**Adjourned**

**Time 2:45p**