**2nd Department Executive Committee Meeting**

**October 14, 2023**

**Commander King Call to Order Time 11:00 am\_\_**

**We will now have the invocation by the Chaplain.**

**Chaplain Coker-Bell: Creator God, of everything in heaven and on earth, we pray that from Your glorious, unlimited resources You will empower us with inner strength through Your Spirit.**

**May we, members of the DAV, have the power to understand how wide, how long, how high, and how deep Your love is as we seek to do all we can to encourage and edify veterans and their families.**

**God, may we experience Your love as we show love towards others. Glory to God throughout this time we will spend together as we strive to empower veterans to lead high-quality lives with respect and dignity.**

**Forever and ever! Amen.**

**Commander King: We will now have the Oath of Allegiance by SVC Smith.**

**Sr. Vice Smith: Oath of Allegiance to the Flag**

**Commander King: Adjutant Cox will now read the MISSION STATEMENT**

**Adjutant Cox:**

**We are dedicated to a single purpose: empowering veterans to lead high-quality lives with respect and dignity. We accomplish this by ensuring that veterans and their families can access the full range of benefits available to them; fighting for the interests of America's injured heroes on Capitol Hill; and educating the public about the great sacrifices and needs of veterans transitioning back to civilian life.**

**The entire mission statement is on the Department and National webpage.**

**RULES OF THE CONFERENCE**

**I will only read the first six rules of the 31. A copy of the 31 rules are on the Department Website.**

**Rule 1: Robert's Rules of Order, revised, will govern except as hereinafter specifically stated, and when not in conflict with the Disabled American Veterans Constitution and Bylaws and the Rules of the Convention.**

**Rule 2: For the purpose of recognition, a member of the Convention must (a) address the chair as Comrade Commander; (b) state name and chapter or title; (c) proceed only after recognition from the chair.**

**Rule 3: Debate on any question shall be limited to five minutes for each speaker except by consent of two-thirds of the delegates present.**

**Rule 4: Not more than two (2) representatives from any one Chapter shall be permitted to discuss any one subject except by a two-thirds (2/3) consent.**

**Rule 5: Recognition shall be granted only once to any one speaker on any one subject. A rebuttal of not more than two minutes may be permitted. Additional recognition may be granted by two-thirds (2/3) consent.**

**Rule 6: No person who has spoken for or against any motion, resolution or report on the Convention floor shall be permitted to make a motion to table. A motion to table is not debatable and shall require a majority affirmation vote. A tabled motion may be taken from the table for reconsideration by a majority vote.**

**Roll Call**

**Department Elected Officers: Present**

**Commander King (33) X**

**Senior Vice Commander Smith (22) X**

**1st Jr. Vice Commander Lehmann (50) X**

**2nd Jr. Vice Commander Ramey (20) X**

**Judge Advocate Combs (7) X**

**Chaplain Patricia Coker-Bell (22) X**

**Immed. Past Commander Mitchell (6) Exc.**

**Department Appointed Officers:**

**Adjutant Cox (60) X**

**Treasurer Cox (60) X**

**Inspector Alicea-Diaz (13) X**

**Officer of the Day Early (3) X**

**Sergeant at Arms Giles (3) X**

**Past Department Commanders:**

**Cynthia Bailey (20) X**

**John Simmons (22) X**

**Lisa Gregory (7) X**

**Denice Williams (22) X**

**Jim Procunier (10)**

**Cynthia Madison (27) X**

**Rita E. Aberegg (7) X**

**David Cuff (61) X**

**Dan Miller (58)**

**Stephen D. Perkins (23) X**

**Robert D. Cox (60) X**

**Chapter DEC :**

**2 Irby Cotton X**

**5 Murphy Coleman X**

**6 Isadore Major X**

**7 Maria Santy X**

**Chapter DEC: Present**

**9 John Roberts X**

**10 Shamala Capizzi X**

**13 Ana Alicea-Diaz X**

**15 Aaron Whittington X**

**17 William B. Hill X**

**20 Earl Bailey X**

**21 Marcia Stewart X**

**22 James E. Wertz X**

**23 Stephen D. Perkins X**

**27 Cynthia M. Madison X**

**28 Michael L. Bagley X**

**30 Wayne Godby X**

**33 Tyrelle Felder X**

**34 Charles L. Morris X**

**47 Issac Thomas X**

**50 Jack Bolan X**

**58 Mack Mccallon X**

**60 Christopher Cheney X**

**61 Robert Schofield X**

**Adjutant Cox: Comrade Commander, we have a quorum.**

**Commander King: I make the following appointments:**

**Tellers of Election: PDC Rita Aberegg, Chapter 7 PDC Steve Perkins, Chapter 23**

 **PDC David Cuff, Chapter 60**

**Is there a motion to accept the appointments.**

**Motion PDC Simmons | Second PDC Bailey**

 **Motion Passed**

**Adjutant Cox:**

**I am now prepared to read the following minutes:**

**Minutes of the 4th DEC Meeting**

**Minutes of the 91st Annual Convention Business Session**

**Minutes of the 1st DEC Session**

**All the minutes were posted on the website prior to the conference for review.**

**Commander King: Is there a motion to accept the minutes as posted on the Department Website.**

**Motion Michael Bagley (28) | Second PDC Cuff (60)**

 **Motion Passed**

 **Commander King: The following Elected and Appointed Officer Reports were provided to the conference prior to convening:**

 **Commander**

 **Senior Vice Commander**

 **1st Junior Vice Commander**

 **2nd Junior Vice Commander**

 **Judge Advocate**

 **Chaplain**

 **Immediate Past Commander**

 **Adjutant/Executive Officer**

**Treasurer/Financial**

**State CDCE Chair**

**Department Inspector**

**Each Officer will have an opportunity to provide an addendum to their report:**

 **Commander (Addendum) No**

 **Senior Vice Commander (Addendum) No**

 **1ST Junior Vice Commander (Addendum) No**

 **2nd Junior Vice Commander (Addendum) No**

 **Judge Advocate (Addendum) No**

 **Chaplain (Addendum) No**

 **Immediate Past Commander (Addendum) No**

 **Adjutant/Executive Officer (Addendum) No**

 **Treasurer/Financial (Addendum) No**

 **CDCE Chair (Addendum) No**

 **Inspector (Addendum) No**

**Commander King: Is there a motion to accept the Elected/Appointed Officer reports and addendums.**

**Motion Marcia Stewart (21) | Second Ana Alicea-Diaz (13)**

 **Motion Passed**

**Commander King: The following reports were provided to the convention prior to convening:**

 **Department Service Director**

 **Awards Committee**

 **Finance Committee**

 **Audit Committee**

 **Emergency Relief**

 **Homeless Committee**

 **Women’s Committee**

**Employment Committee**

**Membership Committee**

**Incarcerated Veteran Committee**

**Legislative/Benefits Protection Team Leader**

**Joint Leadership Council**

**Social Media Committee**

**Each Committee will have an opportunity to provide an addendum to their report:**

 **Department Service Director (Addendum) No**

**Awards Committee (Addendum) No**

**Finance Committee (Addendum) No**

**Audit Committee (Addendum) No**

**Emergency Relief (Addendum) Yes**

**Homeless Committee (Addendum) No**

**Women Veteran’s Committee (Addendum) No**

**Employment Committee (Addendum) No**

**Membership Committee (Addendum) No**

**Incarcerated Veteran Committee (Addendum) No**

 **Legislative Committee (Addendum) No**

 **Joint Leadership Council (Addendum) Yes**

**Is there a motion to accept the reports and addendums.**

**Motion PDC Bailey (20) | Second Tyrelle Felder (33)\_\_**

 **Motion Passed**

**Commander King: We will now have the Time and Place Committee Report.**

**Chair Zeola Brady: The Time and Place Committee report is as follows.**

 **Registered Attendance (DAV) \_\_\_121\_\_\_**

 **Registered Attendance (DAVA) \_\_\_\_45\_\_\_**

 **Past Department Commanders \_\_\_\_\_9\_\_\_**

 **Chapters \_\_\_\_24\_\_\_**

 **Units \_\_\_\_\_8\_\_\_**

 **Banquet Attendance \_\_\_108\_\_\_**

**Commander King: Is there a motion to accept the Time and Place report?**

**Motion Marcia Stewart (21) | Second Tyrelle Felder (33)\_\_**

 **Motion Passed**

**Is there any unfinished business?**

**Adjutant Cox: None**

**If your chapter/or anyone is going to donate to any of the service programs, please get the donation slip from Sgt-at-Arms Giles or the registration table return the donation to the registration desk by 1:00 and I will read the donations during the afternoon session.**

**PDC Luncheon will be offsite.**

**Commander King: We will recess until 1:30.**

**Commander King: The 2nd DEC is reconvened at 1:30.**

**DEC reconvenes**

**Commander King: Do we have any New Business.**

**Adjutant Cox: Yes.**

**Commander King: The Bylaws of the Department of Virginia state that the terms of office for two members of the Finance Committee expire at the Fall Conference. The two positions on the Finance Committee created by the expirations are the terms of office for Mike Giles (3) and Tom Cahoon (22). At this time, the floor is open for nominations for the two Finance Committee vacancies.**

**Nomination made by \_Steve Perkins (23)\_ for \_Mike Giles\_(3)\_\_\_\_\_\_\_\_\_\_**

**Nomination made by \_Rita Aberegg (7)\_ \_ for \_Tom Cahoon (22)\_\_\_\_\_\_\_**

**Commander King: I need a motion to accept the nominees**

**Motion PDC Bailey (20) | Second PDC Denice Williams (22)\_**

 **Motion Passed**

**Commander King: Adjutant Cox will present proposals for the 2025 Fall**

**Conference.**

**Adjutant Cox: Proposals were sent to six sites. The following submitted proposals:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** | **Delta Hotels by Marriott Chesapeake** | **Holiday Inn Charlottesville-Univ Area** | **Hotel Madison & Shenandoah Valley Conference Center** |
| **Chain:** | **Marriott International Hotels** | **IHG** | **Independent / Other** |
| **Brand:** | **Delta Hotels** | **Holiday Inn** | **Independent** |
| **Website:** | [**view website**](http://www.marriott.com/hotels/travel/ORFCD-delta-hotels-chesapeake/) | [**view website**](http://www.ihg.com/holidayinn/hotels/us/en/charlottesville/chonu/hoteldetail) | [**view website**](http://www.hotelmadison.com/) |
| **Address:** | **725 Woodlake DriveChesapeake, Virginia, 23320** | **1901 Emmet StreetCharlottesville, Virginia, 22901** | **710 South Main StreetHarrisonburg, Virginia, 22801** |
| **Awards and Ratings** |  |  |  |
| **AAA** | **3 Diamonds** | **-** | **-** |
| **Northstar** | **4 Star** | **3 Star** | **-** |
| **Meeting Space** |  |  |  |
| **Meeting Room Space:** | **11,374 Sq. Ft.** | **8,000 Sq. Ft.** | **21,000 Sq. Ft.** |
| **Number of Meeting Rooms:** | **10** | **6** | **11** |
| **Largest Meeting Room:** | **7,200 Sq. Ft.** | **4,582 Sq. Ft.** | **8,391 Sq. Ft.** |
| **Lodging Information** |  |  |  |
| **Number of Sleeping Rooms:** | **228** | **170** | **230** |
| **Proposal Information** |  |  |  |
| **Status** | **Proposal Submitted**  | **Proposal Submitted**  | **Proposal Submitted**  |
| **Dates** | **Wed, 10/15 - Sun 10/19, 2025** | **Wed, 10/8 - Sun 10/12, 2025** | **Wed, 10/8 - Sun 10/12, 2025** |
| **Rates** | **$107.00 (Prevailing Per Diem)** | **$133.00 Tues - Thur$159 Fri & Sat** | **$107.00 (Prevailing Per Diem)** |
| **ADA Rooms they can offer** | **8** | **7** | **9** |
| **ADA Room with Roll In Showers** | **3** | **2** | **4** |
| **ADA room with grab bars** | **5** | **5** | **5** |
| **Refrigerators in Rooms**  | **Yes** | **Yes** | **Yes** |
| **F&B Minimum** | **$7,000.00** | **$10,000.00** | **$9,000.00** |
| **Room Rental** | **Waived** | **Waived** | **Waived** |
| **Attrition** | **90%** | **80%** | **80%** |
| **Parking** | **Comp parking** | **Comp parking** | **Self-parking in adjacent garage for $5/car/night**  |
| **Concessions** | **1:50 comp** | **1:50 comp** | **1:50 comp** |
|  | **Comp Hospitality Room** |  | **Comp Hospitality Suite** |
|  | **2 suite upgrades at group rate** | **2 suite upgrades at group rate** | **2 suite upgrades at group rate** |
|  | **25% discount on coffee/gallon** |  | **10% off on AV** |
|  |  |  | **10% off on Banquet Menus** |
|  | **Customized menus available** |  | **Customized menus available** |

**Commander King: I will entertain a motion to accept a location of your choosing for the Fall 2025 Fall Conference.**

**Motion made by Marcia Stewart for fall conference 2025 to be held at Delta Marriott Chesapeake 10/15/25 – 10/19/25.**

**Motion Marcia Stewart (21) | Second PDC Simmons (22)\_\_**

 **Motion Passed**

**Adjutant Cox: The assets of DAV, Chapter 29, Christiansburg were transferred to the department after National revoked the chapter charter. The DEC previously approved upgrades be made to be able to sell the building. The building was assessed at 143,000 but it would have been very difficult to sell the building since major upgrades had to be made. The property was put on the market on September 28th for $175,000 and we received a cash offer for $170,000. There were a couple other offers for the $175,000 but would require going through the City of Christiansburg requesting rezoning. They would also require financing.**

**The Board of Director’s and Finance Committee approved the sale which had to be acted on within two days. Therefore, I make a motion, as a PDC for the DEC to approve the decision made by the Board of Director’s and Finance Committee to sell the building for $170,000.**

**Commander King: PDC Cox made a motion to approve the selling of the property located in Christiansburg, VA. Do I have a second?**

**Motion PDC Cox (60) | Second PDC Bailey (20)**

 **Motion Passed**

**Adjutant Cox: The DEC previously approved the purchase of property located at 4301 George Washington Blvd., for the possibility of building a Thrift Store on that site. In order to do so, the DEC must approve building a new Thrift Store then a request will be sent to National for the NEC approval.**

**There were four proposals submitted. After review it is recommended that EPOC Construction be selected.**

1. **Development/Engineering Plan - $30,000**
2. **Wetland Mitigation Fee - $45,000**
3. **Site Work - $820,000**
4. **Contractor/Engineer - $75,000**
5. **Building Cost (including HVAC, electrical, pad, etc.) 14,875 sq ft - $1,555,000 ($100 per square foot)**
6. **Fixtures and Equipment (including bailer, forklift and ramp) - $300,000**

**Total - $2,825,000**

**This is the worst-case cost scenario.**

**I make a motion, as a PDC that this DEC approve requesting the NEC approve the building of the Thrift Store.**

**Commander King: PDC Cox made a motion to seek NEC approval to build a new Thrift Store at 4301 George Washington Blvd. Do I have a second?**

**Motion PDC Cox (60) | Second Mack McCallon\_(58)\_**

 **Motion Passed**

**I will now install the new Finance Committee members and any DEC member or appointed positions who were not installed at the 1st DEC meeting. Please come forward to be installed.**

**Please Rise (Rap the Gavel Three Times)**

**Raise your right hands and repeat after me:**

**I, State your name Upon my word and honor, as a member of the Disabled American Veterans, in the presence of almighty God and my comrades, and before the flag of my country, accept the office to which I have been elected, I promise to perform the duties of such office, to the best of my ability. I promise to conduct myself in such a manner, at all times, and places as will only affect the good of the order, I promise to sustain and enforce the constitution and Bylaws of this organization. When my successor has been duly elected or appointed, and installed, I promise to surrender to him or her, all the property of this order, in my possession, all of which I now affirm.**

**You may lower your hands.**

**Please return to your seats (Rap the Gavel 1 time)**

**Commander King: Is there any other new business?**

**Adjutant Cox: I will now read the Donations & Pledges:**

**Department Service Program**

**Donations: Chapter 13, $100; Chapter 58, $500; Chapter 34, $100**

**Pledges: Chapter 5, $500**

**Total $700 $500**

**Employment Committee**

**Donations: Chapter 13, $100; Chapter 21, $250; Chapter 34, $100**

**Pledges: $0**

**Total $450 $0**

**Social Media Committee**

**Donations: Chapter 13, $100; Chapter 27, $500; Chapter 34, $100**

**Pledges: $0**

**Total $700 $0**

**Homeless Committee**

**Donations: Chapter 13, $500; Chapter 30, $100; Chapter 17, $50; Chapter 27, $1000; Chapter 21, $500; Chapter 34, $100**

**Pledges: Chapter 6, $150; Chapter 5, $500**

**Total $2250 $650**

**Women Veterans Program**

**Donations: Chapter 13, $250, Chapter 58, $500; Chapter 30, $100; Chapter 17, $50; Chapter 27, $500; Chapter 21, $500; Chapter 34, $100**

**Pledges: Chapter 6, $150; Chapter 5, $500**

**Total $2000 $650**

**Winter Sports Clinic**

**Donations: Chapter 13, $100; Chapter 34, $100**

**Pledges: $0**

**Total $200 $0**

**IVAC**

**Donations: Chapter 13, $100; Chapter 21, $500; Chapter 34, $100**

**Pledges: $0**

**Total $700 $0**

**Membership Committee**

**Donations: Chapter 21, $250**

**Pledges: $0**

**Total $250 $0**

**Emergency Relief**

**Donations: Chapter 13, $500; Chapter 58, $500; Chapter 30, $100; Chapter 27, $1000; Chapter 21, $500; Chapter 34, $100**

**Pledges: Chapter 6, $150; Chapter 5, $500**

**Total $2700 $650**

**Golden Age Games**

**Donations: Chapter 13, $100; Chapter 34, $100**

**Pledges: $0**

**Total $200 $0**

**Wheelchair Games**

**Donations: Chapter 13, $100; Chapter 34, $100**

**Pledges: $0**

**Total $200 $0**

**Disaster Relief**

**Donations: Chapter 27, $500**

**Pledges: $0**

**Total $500 $0**

**Commander King: Are there any announcements?**

**Adjutant Cox: Yes. Reception will be from 5:30-6:30.**

**Banquet doors will open for those using carts, wheelchairs, or other assistive devices at 6:30.**

**Remember to wear your best 60’s and 70’s garb.**

**Spring Conference 2024 will be March 20th through the 24th March at the Hotel Madison and Shenandoah Valley Conference Center, 710 South Main St., Harrisonburg, VA.**

**Commander King: Anything for the Good of the Order?**

**Commander King: Motion to Adjourn. Chaplain, please lead us in closing prayer.**

**Chaplain Coker Bell:**

**God, we thank you for this time of unity we have had during this session. We thank you for the building of relationships, friendships, and those you have positioned to work together for the success of the DAV. Thank you for the ideas that have been spoken and for those who willingly contributed their thoughts and ideas. So, God, fan into flames the gifts which is in each of us and reveal Your truth to us each day. Yours is the Kingdom, the power, and the glory, forever and ever, Amen.**

**Commander King: Final salute to the flag**

**Adjourn TIME \_\_\_\_\_\_\_**