



**Fall Conference
2nd DEC Meeting
October 2023**

**Minutes
4th DEC Meeting
2023-2024**

**4TH DEPARTMENT EXECUTIVE COMMITTEE MEETING
MINUTES 6/15/2023**

COMMANDER MITCHELL: I CALL TO ORDER THE 4TH DEC MEETING FOR 2023 AT 1:30 P.M.

CHAPLAIN COKER-BELL – INVOCATION: Please pray with me. Eternal God, please be very open-minded to us and bless us. Cause your face to shine upon us and make your way known upon the earth in your saving strength among all people. Let us the people be glad and sing with joy for evil, unjust and righteously and govern the nations upon the earth. Especially now we pray that we may have your guidance that we may firmly uphold the very principles of this organization. Amen

SR. VICE KING: OATH OF ALLEGIANCE

TURN PODIUM OVER TO ADJUTANT

Adjutant Cox: Mission Statement: We are dedicated to a single purpose: Empowering veterans to lead high-quality lives with respect and dignity. We accomplish this by ensuring that veterans and their families can access the full range of benefits available to them; fighting for the interests of America's injured heroes on Capitol Hill, and educating the public about the great sacrifices and need of veterans transitioning back to civilian life.

A copy of the entire mission statement is on the Department and National websites.

RULES OF THE CONVENTION

Will only read the first six rules of the 31 (A copy of the 31 rules were posted on the department website).

Rule 1: Robert's Rules of Order, revised, will govern except as hereinafter specifically stated, and when not in conflict with the Disabled American Veterans Constitution and Bylaws and the Rules of the Convention.

Rule 2: For the purpose of recognition, a member of the Convention must (a) address the chair as Comrade Commander; (b) state name and chapter or title; (c) proceed only after recognition from the chair.

Rule 3: Debate on any question shall be limited to five minutes for each speaker except by consent of two-thirds of the delegates present.

Rule 4: Not more than two (2) representatives from any one Chapter shall be permitted to discuss any one subject except by a two-thirds (2/3) consent.

Rule 5: Recognition shall be granted only once to any one speaker on any one subject. A rebuttal of not more than two minutes may be permitted. Additional recognition may be granted by two-thirds (2/3) consent.

Rule 6: No person who has spoken for or against any motion, resolution or report on the Convention floor shall be permitted to make a motion to table. A motion to table is not debatable and shall require a majority affirmation vote. A tabled motion may be taken from the table for reconsideration by a majority vote.

Adjutant Cox: Roll Call

Department Elected Officers:

	Present
Commander Mitchell	X
Sr. Vice Commander King	X
1st Jr. Vice Commander Lehmann	X
2nd Jr. Vice Commander Ramey	X
Judge Advocate Combs	Excused
Chaplain Coker-Bell	X
Immed. Past Commander Bailey	X

Department Appointed Officers:

Adjutant Cox	X
Treasurer Cox:	X
Inspector Ana Alicea-Diaz	X
Officer of the Day Early	Excused
Sergeant at Arms Giles	X

Past Department Commanders:

PDC John Simmons	
PDC Lisa Gregory	X
PDC Denice Williams	X
PDC James Procnier	X
PDC Cynthia Madison	X
PDC David Cuff	X
PDC Rita Aberegg	X
PDC Dan Miller	X
PDC Steve Perkins	X
PDC Robert Cox	X

Chapter DEC

Chapter 2, Irby Cotton, II	X
Chapter 3, Lisa Oliphant	X
Chapter 5, Murphy Coleman	X
Chapter 6, Isadore Major	X
Chapter 7, Jeff Ogilvie	X
Chapter 9, Christian Nelson	X
Chapter 10, Shamala Capizzi	X
Chapter 13, Timothy Valentine	X
Chapter 15, Joel Courtemanche	X
Chapter 17, William Hill	X
Chapter 20, Early Bailey	X
Chapter 21, Marcia Stewart	X
Chapter 22, James Smith, Jr.	X
Chapter 26, Mark Moten	X
Chapter 27, Kim Barkley	X
Chapter 28, Michael L. Bagley	X
Chapter 30, Wayne Godby	X
Chapter 33, Delton L. Everton	X
Chapter 34, Charles L. Morris	X
Chapter 50, Jack Bolan	X
Chapter 58, Mack McCallon	X
Chapter 60, Christopher Cheney	X
Chapter 61, Thomas Riley	X

Adjutant Cox: Comrade Commander, we have a quorum.

Francis Mitchell: Due to the unfortunate passing of our dear friend and comrade PDC John King who held the DSC Chair Position, I appoint PDC Cynthia Bailey to that position.

Commander Mitchell: I will entertain a motion to accept these appointments.

Motion	PDC Miller	Second
	PDC Aberegg	Motion Passed

The purpose of the 4th DEC meeting is to review the draft operating budget and budget guidelines for FY 2023-2024 and to recommend disposition to the Annual Convention for action.

Department Treasurer Cox is recognized for the purpose of presenting the FY 2023-2024 Budget and Budget Guidelines.

Adjutant Cox: On June 12th the Finance Committee met at the department headquarters and via Zoom to prepare the following proposed FY 2023-2024 budget and budget guidelines.

Presentation of the 2023-2024 Budget Guidelines. I'm going to present the pages where changes were made.

PAGE 1, in the header we changed from 2022-2023 to 2023-2024.

PARA. 1, first sentence changed 2022-2023 TO 2023-2024. READS THESE GUIDELINES FOR THE 2023-2024 DEPARTMENT BUDGET HAVE BEEN PREPARED IN ACCORDANCE WITH THE MANDATES OF THE DEPARTMENT AND WITH THE OBJECTIVE OF PROVIDING THE MAXIMUM SERVICE TO VETERANS AND THEIR DEPENDENTS.

PAGE 3, (11) FIRST SUBPOINT TO READ: THE DEPARTMENT TREASURER WILL BE THE PRIMARY POINT OF CONTACT (PPOC) WITH THE INVESTMENT FIRM. THE ADJUTANT WILL BE THE ALTERNATE POINT OF CONTACT.

PAGE 8, ITEM 218 (MID-WINTER CONFERENCE) ADDED THE 1ST JUNIOR VICE COMMANDER AND 2ND JUNIOR VICE COMMANDER. WILL READ "FUNDING FOR ATTENDANCE AT THE NATIONAL MID-WINTER CONFERENCE BY THE COMMANDER, SENIOR VICE COMMANDER, 1ST JUNIOR VICE COMMANDER, 2ND JUNIOR VICE COMMANDER, AND THE PRESIDENT OF THE C&A (IF FROM VIRGINIA)

ITEM 219 (6TH DISTRICT) ADDED 1ST JUNIOR VICE COMMANDER AND SECOND JUNIOR VICE. WILL READ "FUNDING FOR ATTENDANCE AT THE 6TH DISTRICT NEC MEETING SHALL BE LIMITED TO THE COMMANDER, SENIOR VICE COMMANDER, FIRST JUNIOR VICE COMMANDER, SECOND JUNIOR VICE COMMANDER, ADJUTANT, IMMEDIATE PAST DEPARTMENT COMMANDER, AND THE NEC/ALTERNATE NEC (IF FROM VIRGINIA)

PAGE 9 ITEM 301(GENERAL ADMINISTRATION) ADDED A SUBPOINT C WHICH READS "FUNDING FOR ATTENDANCE AT THE DEPARTMENT ANNUAL CONVENTION, SPRING AND FALL CONFERENCES AND GENERAL TRAVEL RELATED TO OFFICIAL DAV BUSINESS AS APPROVED BY

THE DEPARTMENT COMMANDER FOC COMMITTEE CHAIRS, APPOINTED POSITIONS AND ASSISTANT POSITIONS NOT COVERED ELSEWHERE IN THESE GUIDELINES.”

ITEM 305 (ADJUTANT TRAVEL/EXPENSES) CHANGE TEE TOURNAMENT TO GOLF CLINIC. WOULD READ “FUNDING FOR ATTENDANCE AT THE DEPARTMENT ANNUAL CONVENTION AND THE SPRING AND FALL CONFERENCES, THE NATIONAL DISABLES VETERAN WINTER SPORTS CLINIC, THE NATIONAL DISABLED GOLF CLINIC AND OTHER TRAVEL IN SUPPORT OF THE DEPARTMENT OF VIRGINIA.”

Presentation of the 2023-2024 Draft Budget.

WE WILL DO INCOME LAST:

0100	Membership Dues	\$40,000
0200	National Fund Raising	\$151,308
0300	Thrift Store	\$40,000
0400	Earned Interest Conference/Convention	\$1,500
0600	Receipts	\$31,000
0800	Donations Natl. Disabled Vet Sports Clinic's	\$25,150
1100		\$60,000
1200	Chapter Funds	\$140,000
1400	Transportation Network	\$0.00
1500	Special Projects	\$78,000
1600	Miscellaneous Income	\$30,000
TOTAL INCOME		\$596,958

**NOTATIONS: 1200 CHAPTERS FUNDS – POTENTIAL SALE OF CHAPTER 29 PROPERTY
1600 SPECIAL PROJECTS – THRIFT STORES ARE DOING A ROUNDING UP CAMPAIGN**

EXPENDITURES - SERVICE

- 101 Department Service Commission
- 102 VAVS Programs
- 103 VAVS Special Activities
- 104 State VAVS Chairman
- 105 NSO - Roanoke
- 107 Membership Incentives
- 108 DAV National Service Foundation
- 110 Virginia Veterans Care Center

- 111 Virginia War Memorial Foundation
- 112 Emergency Relief
- 113 General Service Donations
- 114 Social Media
- 115 Homeless Veterans
- 116 Natl. Disabled Vet Sports Clinic's
- 120 Transportation Network
- 121 Special Projects
- 122 D-Day Memorial
- 123 Women Veterans Committee
- 124 Incarcerated Vet Asst. Prg.

TOTAL EXPENDITURES - SERVICE

EXPENDITURES - OFFICERS/COMMITTEES

- 201 Commander
- 202 Senior Vice Commander
- 203 1st Junior Vice Commander
- 204 2nd Junior Vice Commander
- 205 Judge Advocate
- 206 Chaplain
- 207 Immediate Past Commander
- 208 Inspector
- 209 Finance Committee
- 210 Time and Place Committee
- 211 Legislative Committee
- 212 Benefits Protection
- 213 Employment Committee
- 214 Audit Committee
- 215 Commanders Appointments
- 216 General Travel
- 217 National Convention
- 218 Mid-Winter Conference
- 219 6th District
- 221 C&A Orientation

TOTAL EXPENDITURES - OFFICERS/COMMITTEES

EXPENDITURES - ADMINISTRATION

- 301 Administration
- 302 Office Rent
- 303 Awards
- 304 Adjutant Compensation
- 305 Adjutant Travel
- 306 Office Manager
- 308 Treasurer Compensation/Travel
- 309 Conference/Convention
- 310 National Convention Activities
- 311 Special Projects
- 312 Investments
- 313 National Office Candidate

TOTAL EXPENDITURES - ADMINISTRATION

TOTAL INCOME: \$596,958
TOTAL EXPENSES: \$596,958

Commander Mitchell: I will entertain a motion to present the draft budget and budget guidelines for 2023-2024 to the Annual Convention for approval.

Motion PDC Bailey Second
PDC Procnier Motion Passed

Adjutant's Announcements:

The Convention Joint Opening Session will begin at 9:00 a.m. on Friday. Please be on time and seated so we may begin on time.

The first reading of proposed changes to the bylaws will be at 1:00 p.m. Friday.

Chapters who are going to make donations please get your donation form(s) from Mike Giles or the registration desk. Take your donation slip to the registration desk between now and 1 p.m. Saturday. Remember to submit a separate slip for each donation.

I would like to meet with the Nominating Committee briefly after this meeting in the department office Board Room 1.

Chaplain Coker-Bell - Closing Prayer: May the peace of God, which passes all understanding, keep our hearts and minds in the knowledge and love of God now

and to the eternal and all-wise creator of the universe and preserver of our nation be honored in glory. God, we ask that you would give us traveling mercies. We ask that you would keep us each safe in this treacherous time. Amen.

Commander Mitchell

Final Salute to the Flag

Adjourned

Time 2:45p